



Ref: GDRCTST/IQAC/23-24/03

Date: 23/11/2023

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

It is proposed to convene the third IQAC meeting on 23/11/2023 at 3:00 PM. All the members of IQAC are requested to attend the meeting.

Venue: Principal Office

AGENDA

- Welcome address
- Confirmation of minutes of last meeting.
- To review overall progress of the academic, co-curricular, extracurricular, research and extension activities.
- To discuss about the status of AQAR completion.
- Any other matter with permission of the cell.

Coordinator IQAC

PRINCIPAL
G.D. RUNGTA COLLEGE
OF SCIENCE & TECHNOLOGY
BHILAI (C.G.)

Principal & Chairperson

Copy to

- Chairman Sir (for kind information)
- All IQAC members for necessary action
- Institute website and Notice Board for dissemination



IQAC MINUTES OF THE MEETING

Meeting No: 03

Date 23/11/2023

Venue: Principal Office

The IQAC coordinator welcomed the gathering and briefed the meeting agenda. The following points were deliberated in the meeting.

- To confirm the minutes of last IQAC meeting.
- The minutes of last meeting were read and confirmed.
- To review overall progress of the academic, co-curricular, extracurricular, research and extension activities.
- Principal directed about the AQAR completion.
- According to Syllabus coverage report 75-80% course completed.

Coordinator

PRINCIPAL
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BHILAI (C.G.)

Principal & Chairperson (IQAC)

INTERNAL MEMBERS

S no	INTERNAL MEMBERS	DESIGNATION
1	Dr Neema S Balan	Principal
2	Dr Sushma Shrivastav	HOD, Dept of Education
3	Mr Amit Shrivastav	Astt Prof, Dept of Science
4	Ms Farhat Anjum	Astt Prof, Dept of Computer Science
5	Dr. Susheel Punwatkar	Astt Prof, Dept of Comm & Mgmt
6	CA Sonal Rungta	Director, (F&A)
7	Dr Sanjeev Shukla	Administrative Representative
8	Mr Prakash Wahaney	Administrative Officer
9	Dr. Ajazuddin	Prof, RCPSR
10	Dr Ram Krishna Rathore	Prof, RCET

EXTERNAL MEMBERS

S.no	EXTERNAL MEMBERS	DESIGNATION
1	Dr Sourabh Gupta	Nominee from the Industry.
2	Mr Rahul Bhandari	Nominee from the Industry.
3	Ms Saptrachi	Student Alumni
4	Ms. Deepika Sonwani	Student Alumni

IQAC COORDINATOR

Dr Jyoti Upadhyay (HOD)



Coordinator IQAC



Principal & Chairperson (IQAC)

Action Taken Report (ATR) for IQAC Meeting: 01/05/2024

Agenda Item	Action Taken
Review of Course Coverage Monitoring -	Fortnightly syllabus coverage filled by faculty members.
Attendance Monitoring Status	Fortnightly attendance filled by faculty members Departments with persistent low attendance have been identified for further intervention.
AQAR Submission	AQAR Prepared and submitted
Annual Fest Celebration	Vyom Celebrated
Orientation Program for faculty members about NEP 20	Program Conducted. Introduce NEP 20 among the faculty members as per guideline given by university.

Coordinator IQAC

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